

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Tuesday, 12th January, 2016 at 5.30 pm in the Committee Suite, King's Court,  
Chapel Street, King's Lynn**

**PRESENT:** Councillor N Daubney (Chairman)  
Councillors A Beales, R Blunt, A Lawrence, B Long, Mrs E Nockolds and D Pope

An apology for absence was received from Councillor Lord Howard

1 **MINUTES**

**RESOLVED:** The Minutes of the meeting held on 1 December 2015 were approved as a correct record and signed by the Chairman.

2 **URGENT BUSINESS**

None.

3 **DECLARATIONS OF INTEREST**

Councillor Daubney declared a personal interest in item 18, Proposed Surgery Development: King's Lynn

4 **CHAIRMAN'S CORRESPONDENCE**

None

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

None

6 **CALLED IN MATTERS**

None

7 **FORWARD DECISIONS**

The Forward Decisions list was noted.

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The following comments/recommendations were referred from Panels, they were considered with the relevant item on the agenda:

i) **Resources and Performance Panel – 5 January 2016**

RP94: Cabinet Report: Final Council Tax Support Scheme 2016/2017

RESOLVED: That the Panel support the recommendations to Cabinet as set out below:

- 1) Members note the results of the consultation exercise, and
- 2) The draft Council Tax Support Scheme as approved on 9 September 2015 is adopted as the full Council Tax Support Scheme for 2016/2017.

RP95: Cabinet Report: Housing Benefit And Council Tax Support Risk Based Verification: Policy Update

RESOLVED: That the Panel support the recommendation to Cabinet as follows:

Members agree to adopt the updated Risk Based Verification policy so it covers new claims and changes in circumstances.

RP96: Cabinet Report: 2015/2016 Budget Monitoring

RESOLVED: That the Panel support the recommendation to Cabinet as set out below:

The changes, transfers to/from reserves and revised revenue estimates for 2015/2016 as detailed in section 1 of the report.

RP97: Cabinet Report: Corporate Business Plan 2015/2019

RESOLVED: That the Panel support the recommendation to Cabinet as follows with the additional recommendation (2) set out below:

- (1) That the attached Corporate Business Plan is adopted.
- (2) That Cabinet be asked to consider rebranding the Corporate Business Plan to Corporate Business Plan – Policy Framework with a clear suite of documents underneath to support the plan.

**ii) Regeneration and Development Panel – 6 January 2016**

RD20: Lynnsport Development

RESOLVED: That the Regeneration and Development Panel support the recommendations to Cabinet as set out below:

Cabinet is recommended to:

- (i) Agree to incorporate the management of the new facilities at Lynnsport in the current arrangements with Alive Leisure and Alive Management.
- (ii) Agree the appointment of a three year Tennis Development Officer to maximise the use of the new courts.

RD22: Exempt Cabinet Report – Proposed Surgery Development – King’s Lynn

RESOLVED: That the Regeneration and Development Panel support the recommendations to Cabinet as set out in the report.

RD23: Exempt Cabinet Report – Nar Ouse Regeneration Area – Proposed Sale Of Land

RESOLVED: That the Regeneration and Development Panel supported the recommendations to Cabinet as set out in the report.

RD24: Exempt Cabinet Report – King’s Lynn Acquisition – Boal Quay And The Friars

RESOLVED: That the Regeneration and Development Panel supported the recommendations to Cabinet as set out in the report.

RD25: Exempt Cabinet Report – King’s Lynn Land Acquisition – Wisbech Road

RESOLVED: That the Regeneration and Development Panel supported the recommendations to Cabinet as set out in the report.

iii) **Environment and Community Panel – 6 January 2016**

EC21: Smoke And Carbon Monoxide Regulations

RESOLVED: The Environment and Community Panel support the recommendations to Cabinet as set out below:

- (i) Cabinet note the report.
- (ii) Cabinet recommend the approval of the statement of principles in relation to determining the amount of the penalty charge as detailed in Appendix A to Council.

9 **FINAL COUNCIL TAX SUPPORT SCHEME 2016/2017**

**RECOMMENDED:** 1) That the results of the consultation exercise be noted, and

2) That the draft Council Tax Support scheme as approved on 9 September 2015 be adopted as the full Council Tax Support scheme for 2016/2017

**Reason for Decision**

To ensure a Council Tax Support scheme for 2016/2017 is agreed by full Council by 31 January 2016

10 **BUDGET 2015/2016 - MONITORING REPORT**

**RESOLVED:** That the changes, transfers to/from reserves and revised revenue estimates for 2015/2016 as detailed in section 1 of the report be approved.

**Reason for Decision**

Formal approval is required by Cabinet for the amendments to the 2015/2016 revenue estimates. The amendments have been reported to members as part of the monthly monitoring reports for April to September 2015 and are summarised in section 1 below.

11 **DRAFT SMOKE AND CARBON MONOXIDE REGULATIONS REPORT AND STATEMENT OF PRINCIPLES**

**RECOMMENDED:** That the report be noted and the statement of principles in relation to determining the amount of penalty charge as detailed in Appendix A to the report be approved.

**Reason for Decision**

To note the new duties placed upon the Council and adopt a policy in relation to the power to impose a penalty charge supported by a statement of principles

12 **CORPORATE BUSINESS PLAN 2015/16 - 2018/19**

**RECOMMENDED:** That the corporate business plan be adopted to include amendments to the dates in the Plan to ensure the lifespan of the Plan takes it to 2020.

**Reason for Decision**

To establish the Council's policy framework for the term of the current administration, showing how the council will focus its resources over the next four years. The R&P Panel had drawn attention to the date span of the document which would be updated accordingly. It was agreed that the name of the document would remain as recommended, as it signposted to related documents.

13 **LYNNSPORT DEVELOPMENT**

**RESOLVED:** 1) That the management of the new facilities at Lynnsport in the current arrangements with Alive Leisure and Alive Management be approved.

2) That the appointment of a three year Tennis Development Officer to maximise use of the new courts be approved.

**Reason for Decision**

To enable effective operation of the new leisure facilities on the Lynnsport site.

14 **UPDATE TO THE SCHEME OF DELEGATION**

**RECOMMENDED:** 1) That the amended Scheme of Delegation be approved.

2) That the Chief Executive, in consultation with the Leader be given delegated Authority to make minor amendments to the Scheme to resolve any anomalies which may occur.

**Reason for Decision**

To ensure that the Delegation Scheme mirrors the decision making structure

15 **YOUTH AND HERITAGE CHAMPIONS**

**RESOLVED:** 1) That Councillor P Rochford be appointed as the Council's Youth Champion.

2) That Councillor Mrs A Wright be appointed as the Council's Heritage Champion.

**Reason for Decision**

To appoint Members to the roles to promote the subject matter.

16 **EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** "That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act."

17 **RISK BASED VERIFICATION POLICY UPDATE**

**RECOMMENDED:** That the updated risk based verification policy be adopted so it covers new claims and changes in circumstances.

**Reason for decision**

To allow the council to use risk based verification on all claims to target resource and reduce fraud and error

18 **PROPOSED SURGERY DEVELOPMENT - KING'S LYNN**

**RECOMMENDED:** 1) That the Property Services Manager be given the delegated authority to finalise negotiations with NHS England and the St James Medical Practice Partners in consultation with the Portfolio Holder for Regeneration and Industrial Assets, the Chief Executive, the Executive Director Commercial Services and the Chief Finance Officer.

2) That delegated authority be given to the Portfolio Holder for Regeneration and Industrial Assets in consultation with the Chief Executive and the Chief Finance Officer to decide the appropriate means of funding the investment proposal set out within this report.

3) That delegated authority be given to the Portfolio Holder for Regeneration and Industrial Assets to vary the capital required for the delivery of the project up to a maximum of £250,000.

4) That the Legal Services Manager be given delegated authority to draft and finalise all necessary documentation, contractual or otherwise, associated with the proposed development and investment in this property asset.

**Reason for Decision**

To diversify the Council's investments and to contribute towards the Cost Reduction programme by generating a higher return on the Council's investments, and to facilitate the delivery of improved medical facilities in King's Lynn.

19 **NORA - SALE OF LAND**

**RESOLVED:** 1) That the disposal of this land asset be progressed along the lines set out within the report.

2) That delegated authority be given to the Property Services Manager to finalise the terms of the proposed disposals set out within the report.

3) That authority be granted to the Legal Services Manager to progress the necessary transfer, or any other associated, documentation through to completion.

**Reason for Decision**

The proposal set out within this report fits well with the vision for NORA and will provide the Borough Council with a sizeable capital receipt

20 **KING'S LYNN : LAND ACQUISITION - BOAL QUAY AND THE FRIARS**

**RESOLVED:** 1) That the acquisition of the land asset proposed in the report be approved.

2) That delegated authority be given to the Property Services Manager to finalise the terms of the proposed disposals set out within the report.

3) That authority be granted to the Legal Services Manager to progress the necessary transfer, or any other associated, documentation through to completion.

**Reason for Decision**

The proposal set out within this report carries on the land assembly programme necessary for the delivery of the Waterfront Regeneration Area.

21 **PROPOSED ACQUISITION : LAND AT WISBECH ROAD**

**RECOMMENDED:** 1) That the acquisition of the land asset be progressed along the lines set out within the report.

2) That the Capital Programme be adjusted to accommodate the acquisition of the site identified within the report.

- 3) That delegated authority be given to the Property Services Manager to finalise the terms of the proposed disposals set out within the report in consultation with the Portfolio Holder for Regeneration and Industrial Assets.
- 4) That authority be granted to the Legal Services Manager to progress the necessary transfer, or any other associated documentation through to completion.

**Reason for Decision**

The proposal set out within this report fits well with the potential regeneration proposals for the King's Lynn Waterfront Area and potentially will provide linkages to the Nar Ouse Regeneration Area (NORA).

**The meeting closed at 6.40 pm**